



Town of Mammoth Lakes

P.O. Box 1609

Mammoth Lakes, CA, 93546

Main Office Line: (760) 965-3600

Public Information Line: (760) 965-3612

Website: www.Townofmammothlakes.ca.gov

Town e-News: October 3, 2019

Town Announcements

Southern California Edison Public Safety Power Shutoff Program (PSPS)

Due to weather conditions that may create the potential for elevated fire risk, Public Safety Power Shutoffs (PSPS) are under consideration in parts of the SCE service territory. During such events, the utility will proactively turn off power in high fire risk areas.

The Town in coordination with Mono County created a dedicated Public Safety Power Shutoff webpage for updated information on potential power outages with real-time, interactive community maps. Please visit <https://monocounty.ca.gov/prepared/psps>.

This page also includes some basic resources for you to better understand the program and ensure that you are prepared in the event of a planned, or unplanned outage. Additional information about the PSPS can be found on the [Southern California Edison PSPS Outage Center](#) or by calling Southern California Edison at (800) 611-1911.

In addition, regular updates are posted on the Mono County Sheriff Facebook page, the Town of Mammoth Lakes facebook page and on the Town's website under 'Latest News and Announcements.'

Get notified about PSPS events and other SCE outages near you!

Sign up or update your contact information with SCE by visiting <https://www.sce.com/mysce/login> to receive emails, texts or phone calls about PSPS events and other outages in your area.

Emergency Preparedness

Public Safety Power Shutoff

CURRENT OUTAGE INFORMATION

There is currently one PSPS event scheduled for 9-27-2019 through 9-28-2019 in Mono County.

- The map below will be updated to reflect the status of circuits and estimated time frames.
 - Note that each PSPS event has its own tab in the map
- Information will be posted regularly on the [Mono County Sheriff Facebook](#) page as the event evolves.



Reds Meadow Shuttle Fall Operating Schedule

Beginning Monday, September 9, the mandatory Eastern Sierra Transit Authority (ESTA) Reds Meadow Shuttle from the Adventure Center at Mammoth Mountain Ski Area to Devils Postpile and through the Reds Meadow Valley will end its daily service. The transition shuttle schedules are as follows:

Weekends only - Saturday, September 14 through October 13:

- Visitors may drive their personal vehicles into the Valley. The Devils Postpile parking lot will be closed during this time and visitors will be directed to park at Reds Meadow Resort and take the bus to the Devils Postpile. The complimentary and mandatory shuttle will operate from the parking area at Reds Meadow Resort to the Devils Postpile National Monument from 10:00am to 3:30 pm.

The extended shuttle service is supported by the Town of Mammoth Lakes to provide for improved safety and reduction of congestion on the very popular destinations in the Reds Meadow Valley and enjoyment of the golden fall colors.

Sustainable Recreation & Tourism Project

All Eastside recreation enthusiasts who are willing to work together and collaboratively to provide local knowledge that will help enhance Eastside recreation opportunities for the future are invited. Through your participation, you can determine what matters most to the outdoor recreation-based culture and economy of our region, and determine and prioritize projects for future funding opportunities. Everyone from Lone Pine to Markleeville is welcome, so please download the event flyer here and share it with your friends!

Recreation Stakeholder Public Workshop – Part 2

October 17, 2019, 5:00PM – 8:00PM

- 5:00 PM - Informal Meet & Greet + Guided Historical Review
- 5:45 PM - Establishing a Regional "Table of Trust" and Criteria for Future Projects
- Location - Tallman Pavilion, Tri-County Fairgrounds, Bishop, CA

Funding for this project has been provided by the Sierra Nevada Conservancy, an agency of the State of California, under the California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access For All Act of 2018 (Proposition 68) and in support of the Sierra Nevada Watershed Improvement Program. please visit www.essrp.org for additional information about the program or upcoming workshops.

September 18, 2019 Town Council Highlights

- Town Council recognized retiring Police Officer Andy Lehr.



- Staff provided an update to Town Council on the Mammoth Yosemite Airport.
- Staff provided a monthly update on The Parcel.
- Town Council authorized the Town Manager to execute the Architectural / Engineering Services Agreement with HMC Architects for the Town of Mammoth Lakes Community Recreation Center in the amount of \$710,000.
- Town Council authorized the Town Manager to execute an agreement with Kosmont Companies for Public-Private Transaction Advisory Services in the amount of \$12,500.
- Town Council adopted the resolution amending the fiscal year 2018-19 budget for the Solid Waste Fund.
- Town Council participated in a discussion regarding the Online Rental Platform and directed staff to present a potential Ordinance for discussion at a future Town Council meeting.

October 2, 2019 Town Council Highlights

- Town Council received a presentation and participated in a workshop regarding Solid Waste Rate Setting Process.
- Town Council approved the proclamation declaring October, 2019 as Domestic Violence Awareness Month in the Town of Mammoth Lakes.



- The Mammoth Lakes Chamber of Commerce presented the Town Council with an update of the Mammoth Workforce Housing program and website.
- Mammoth Lakes Police Chief Al Davis presented the Chief's award to civilian Kody Barrett.



- Town Council received an update on the Mono County Radio System Strategic Engineering Study.
- Town Council received information from Town and County staff related to the recent Southern California Edison Public Safety Power Shutoff (PSPS) program and related community communications.

- Town Council adopted the resolution approving application(s) for per capita grant funds from the California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access for All Act of 2018.
- Town Council awarded a contract to Dekra-Lite Industries, Inc. in the amount of \$33,209.00 for a one-year pilot Winter Street Animation Project. The project includes the purchase of ten 3-foot snowflakes for placement along Old Mammoth Road and seventeen 5-foot snowflakes for installation on Main Street. The project award includes contractor installation and removal of the LED snowflakes. Upon completion of the one-winter pilot program, staff will evaluate the performance of the snowflakes and provide feedback and recommendations to Town Council for future winter street animation.
- Town Council authorized the Town Manager to execute Cardno Task Orders 1 and 2 for Multi-Use Path (MUP) Project Study Reports as part of the existing On Call Civil Engineering Services Contract with Cardno USA, Inc.
- Town Council adopted resolutions vacating a portion of an existing recreational trail easement and an Irrevocable Offer of Dedication for a public trail easement as granted to the Town.
- The Mayor conducted a Public hearing to consider approval of Zoning Code Amendment 19-001, to implement a Zoning Code clean-up.
- Town Council participated in a discussion but took no action on funding for the Trails Homeowner Association for Fiscal Year 18-19 Winter Snow Shoveling.
- Town Council provided a position on proposed resolutions to be considered at the League of California Cities 2019 Annual Conference.
- Town Council approved funding for three additional positions at little, if any additional cost to the general fund above what has already been budgeted for FY 19-20. The additional positions include:
 - Equipment Mechanic Trainee
 - Parks Maintenance Worker
 - Police Officer
- Town Council participated in a discussion and provided direction to staff on the structure, goals and expectations for October 9th joint Town Council and Planning Economic Development Commission Meeting.

Town Meetings & Events

Town Council

The next regular meeting of the Mammoth Lakes Town Council has been scheduled for **Wednesday, November 6, 2019** beginning at 6:00 p.m. in Suite Z with a tentative 2019/20 budget presentation. Visit the [Streaming Media Archive](#) to review the previous meeting minutes or view the webcast Town Council meeting.

Commission/Committee Meetings

October 9	Planning and Economic Development Commission Meeting, Ste. Z, 1:00PM
Nov. 5	Recreation Commission Meeting, Ste. Z, 9:00AM

Notify Me!

Receive updates sent directly to your email or phone from the Town of Mammoth Lakes by subscribing to "Notify Me." Found on the left side of www.townofmammothlakes.ca.gov, stay current with Public Service Announcements, Emergency Alerts, Town e-News, Recreation This Week, No Burn Announcements, DNDP updates, bid postings, news flash, calendar items, and more! Make smart decisions, subscribe today.

Department Updates

PUBLIC WORKS NEWS...

Main Street Sidewalk Construction Project

This summer, the Town continues to invest in our "feet first" efforts, encompassing pedestrian connectivity and safety with multiple sidewalk construction projects. Work along SR 203/Main Street is progressing well. In mid-August, the portion from Mountain Blvd. to Sierra Blvd. opened to the public, offering a beautiful new retaining wall and sidewalk; it will be completed in its entirety, including the bus stop, pending some minor touch-ups.



Main Street Sidewalk construction is zooming along. Curb and gutter have been placed and new utility lines have been laid. As temperatures drop, we all look forward to prepping for the placement of the new sidewalks which are on schedule to be formed and curing before any major weather comes through. The final bus shelter foundation was just placed yesterday and framing and scheduled for next. We expect all of the new transit shelters to be operation for this winter season. We are getting great feedback from the public on the section of sidewalks completed earlier this summer between Sierra Blvd and Mountain Blvd and we expect the public and businesses will be even more excited about the completion of final phase!



For additional information about the Main Street Sidewalk Construction project, please contact Haislip Hayes at (760) 965-3652 or via email at hhayes@townofmammothlakes.ca.gov.

PARKS AND RECREATION NEWS...

Mark your calendars for our annual Halloween Party & Haunted Roller Rink on Friday, October 25. This fun community event for elementary aged students includes skates, costume contest, carnival games and more! Admission is \$5 per child. Scooters, skateboards and other wheeled devices welcome. Volunteers needed, please contact me at (760) 965-3699 or ljplum@townofmammothlakes.ca.gov.

The Whitmore baseball field received some tender love and care this week with new infield mix. Staff has been working diligently to detail out a new pitcher's mound, batter's box, expand the baselines and leveling. The Shady Rest Disc Golf Course has been approved by the USFS. Equipment has been ordered and staff is preparing to install this month. Stay tuned for more information.

MAMMOTH LAKES POLICE DEPARTMENT NEWS...

MLPD is very proud to offer a local Explorer's Program in partnership with the Mono County Sheriff's Office and the California Highway Patrol. Do you have or know a child who might be interested in Law Enforcement? Explorers meet weekly on Wednesday evenings and actively participate in police training including physical fitness, ride-alongs, court procedures and local events. The requirements to join are: 14 years of age or older, graduated the 8th grade, maintaining a 2.0 GPA, no felony or misdemeanor convictions and be willing to work hard. For questions about the

Explorer Program, please contact Officer Hansen at (760) 965-3703 or dhansen@townofmammothlakes.ca.gov.

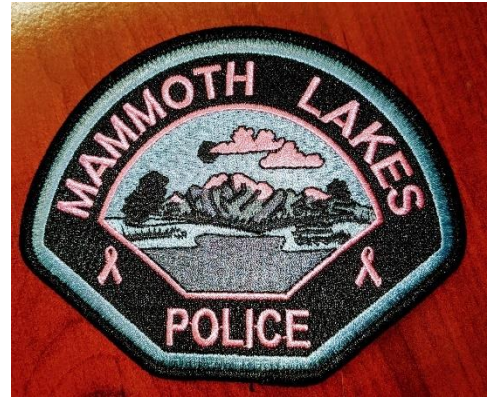


Another wonderful Organization that the Police Department oversees is the Mammoth Lakes CERT (Community Emergency Response Team). The CERT program educates people about disaster preparedness and trains them in basic disaster response skills, such as fire safety, light search and rescue, and disaster medical operations. Using this training, CERT volunteers assist the town following an emergency or disaster. After joining, volunteers will participate in disaster exercises,



and respond to disasters in coordination with MLPD, MLFD and Mono County Health Department. CERT is an all-volunteer group who assists first responders in time of disaster or community emergencies and also assists with traffic control for many holiday and special events. "Mammoth Lakes CERT: We are your friends. We are your neighbors. Please join us." CERT trains monthly to maintain their skills and involvement CERT training academies are held yearly. For information about the next academy, email: mammothcertinfo@gmail.com.

Since 1985, October has been recognized as National Breast Cancer Awareness Month. One in eight women will be diagnosed with this disease each year. In honor of everyone this disease affects and to raise awareness our officers will be wearing a special edition pink patch on their uniforms. If you are interested in owning one of these new patches, they will be for sale at our station for \$10.00 cash or check payable to "MLPOA" (Mammoth Lakes Police Officer's Association.) Proceeds from the sales will benefit a local cancer charity.



Wildlife Management Expert, Steve Searles, asks the public to please slow-down as wildlife is on the move now that colder weather has returned. There have been a number of wild animals hit and killed in Mammoth Lakes and most of these were hit-and-runs. Please take the time to report an animal car strike so that it can be assessed and relocated. Roadkill attracts other scavengers who then also fall victim to being hit by a car. Call Steve anytime at (760) 937-BEAR (2327) or Non-Emergency Dispatch at (760) 932-7549, #7.



Mammoth Lakes Police Department is proud to offer residents' car seat inspections, education and replacement seats if needed courtesy of SafeKids Mono County and California Public Health Department Kids' Plates & Vehicle Occupant Safety Programs. On September 19th, during Child Passenger Safety Week, a car seat event was held at Mammoth Elementary School in which several families participated. MLPD and the Mono County Office of Education hosted this popular event. Please contact Community Service Officer Kari Orr to schedule car seat inspection at 760-965-3710 or by email at: korr@townofmammothlakes.ca.gov.



MLPD has a Ride-Along Program to encourage community involvement in the law enforcement process. Interested citizens and students can fill-out an application for this program which allows them to ride as a passenger in a patrol vehicle for the day. If you are interested in a Ride-Along, please do not hesitate to contact us for the application at (760) 965-3700.



On September 9th, Officer Andy Lehr officially retired. Andy started his law enforcement career with the Inyo County Sheriff's Office prior to joining MLPD in 2003. In his 16 years of service Andy has been assigned to Patrol, Investigations, the SART Team, School Resource Officer, Range Master and Armorer. His in-depth Town knowledge, as well as, the relationships he has developed over the years has been invaluable to the community and MLPD. We wish him the very best in retirement and thank him for his service!



HUMAN RESOURCE DEPARTMENT NEWS...

Work for the Town of Mammoth Lakes

As we continue to grow and expand our workforce, the Town is pushing recruitment efforts with a number of exciting temporary and year-round employment opportunities! The Town of Mammoth Lakes knows our employees are our most valuable assets, which is why we strive to attract and retain the best talent. If you're committed to public service and you want to be part of the changing face of local government, apply now! Visit our [career portal](#) for more information.

Current Open Positions

Parks Maintenance Worker

\$36,893 - \$51,912 plus competitive benefits. Full-time, year-round, excellent opportunity for anyone with general maintenance experience.

Temporary Airport Maintenance Worker

\$23.76 - \$27.50/hr. Full-time hours for the winter months.

Temporary Snow Removal Operator

\$23.76 - \$27.50. Full-time hours for the winter months, CDL required.

For more information and to apply, visit our [career portal](#).


FINANCE DEPARTMENT NEWS...

This month's contribution will include how to process exemptions for transient occupancy tax (TOT) and Tourism Business Improvement District assessment (TBID). If you have questions or would like assistance with a business in Mammoth Lakes, please contact the Finance Department at 760 965 3660.

Taxable Revenue List

One of the primary functions of the Finance Department is to collect transient occupancy tax (TOT) and the Tourism Business Improvement District or (TBID) assessment. TOT is a 13% tax associated with transient lodging rentals and makes up approximately 60% of the Town's general fund. TBID is a varying percentage depending on business type and is collected from lodging, retail, restaurant and ski resort businesses. TOT and TBID is collected by business operators and remitted based on gross receipts to the Town on a monthly basis.

A common and frequently asked question from TOT and TBID community is in regards to exemptions and when TOT and TBID are to be collected. Instances when TOT and TBID is not to be collected for transient lodging rentals are extremely limited. The Town recommends that operators collect all documentation from guests claiming tax exemption in advance and submit for approval by the Finance Department before the check in date. A [Transient Occupancy Tax Exemption Claim Form](#) is available on the Town website and is required for TOT exemption consideration. The form is to be filled out by both the operator and the transient occupant and submitted along with the qualifying documentation. Unfortunately, each year operators take the word of the guest or fail to collect the necessary documentation, do not collect the tax and assessment, only to find out after the stay that the rental does not qualify for exemption. In these instances the operator is still required to remit the TOT and TBID despite the fact it wasn't collected. Please be aware, a non-profit business may not be tax exempt. In addition, federal tax exemption does not necessarily guarantee exemption from TOT and TBID on lodging

 <p>Finance Department P.O. Box 1609, Mammoth Lakes, CA, 93546 Phone (760) 965-3640</p> <p>TRANSIENT OCCUPANCY TAX EXEMPTION CLAIM FORM</p> <p>This is to certify that I, the occupant, am exempt from the imposition of Transient Occupancy Tax imposed by this transient rental facility collecting the tax on behalf of the Town of Mammoth Lakes.</p> <p>Occupant please complete this section & see reverse side for required documentation</p> <p><input type="checkbox"/> Guest stays for thirty-one consecutive days or more.</p> <p><input type="checkbox"/> Federal government employees on official business <i>with government issued credit card showing tax-exempt eligibility.</i></p> <p><input type="checkbox"/> Employees of federal instrumentalities and/or federal charters such as Amtrak and the American Red Cross.</p> <p><input type="checkbox"/> Any officer or employee of a foreign government who is exempt by reason of express provision of federal law or international law.</p> <p><input type="checkbox"/> Employees of federal credit unions while performing credit union business. <i>This exemption shall apply only to those credit unions organized and operating under the Federal Credit Union Act.</i></p> <p><input type="checkbox"/> Employees of insurance companies while performing insurance related business. <i>This exemption shall apply only to those insurance companies which do business in California and which pay the California State Gross Premiums tax annually pursuant to California Constitution Article XIII, Section 28, in lieu of all other taxes.</i></p> <p><input type="checkbox"/> State government employees on official business <i>with documentation showing tax-exempt eligibility.</i></p> <p>Signature of Occupant _____ Date _____ Printed Name of Occupant _____ Phone No. _____</p> <p>Business Owner please complete section & see reverse side for required documentation</p> <p>Name of Business: _____ RTCP: _____ Address: _____ Date of Occupancy - From _____ To _____ Room Rate \$ _____ Room No. _____ Name of Business Operator: _____</p> <p>I hereby certify (or declare) under penalty of perjury, that the foregoing statements are true and correct.</p> <p>Signature of Claimant _____ Date _____ Printed Name of Claimant _____ Work Phone No. _____ Email Address: _____ Signature of Transient Rental Property Operator/Employee _____ Printed Name of Operator/Employee _____ Date _____ Approved by (TOM staff) _____</p>		<p>The following documentation is required for approval</p> <table border="1"> <tr> <td>Guest stays for thirty one days or more.</td> <td>Copy of the lease or proof showing occupancy for thirty one days or more, including price per night per month and signatures of operator as well as occupant</td> </tr> <tr> <td>Federal government employees on official business.</td> <td rowspan="3">Photocopy of the Government Agency Calling Card</td> </tr> <tr> <td>Employees of federal instrumentalities and/or federal charters such as Amtrak and the American Red Cross.</td> </tr> <tr> <td>Employees of federal credit unions while performing credit union business.</td> </tr> <tr> <td>State government employees on official business.</td> <td rowspan="2">Photocopy of the Insurance Company Calling Card.</td> </tr> <tr> <td>Employees of insurance companies while performing insurance related business.</td> </tr> <tr> <td>Any officer or employee of a foreign government who is exempt by reason of express provision of federal law or international law.</td> <td>Photocopy of the Diplomatic Tax Exemption Card (front and back)</td> </tr> </table> <ul style="list-style-type: none"> The Town Finance Department recommends submission of documentation in advance to ensure approval. Submission is not a guarantee of approval. The exemption claim from Transient Occupancy Tax shall not be approved unless this form is completed and the person requesting the exemption presents satisfactory credentials/orders reflecting current performance of official duties. A copy of the credentials/documentation of the person requesting the exemption shall be attached to each exemption claim form. Please retain a copy of the TOT Exemption Claim form and all supporting documentation with your records. This form may be subject to review in the event of a Town audit for a period of three years as prescribed by the Transient Occupancy Tax Ordinance. Local government employees, contractors, and subcontractors are not eligible for exemption from the tax. Submit exemption form along with qualifying documents with monthly TOT/TBID return form or email to: documents@townofmammothlakes.ca.gov 	Guest stays for thirty one days or more.	Copy of the lease or proof showing occupancy for thirty one days or more, including price per night per month and signatures of operator as well as occupant	Federal government employees on official business.	Photocopy of the Government Agency Calling Card	Employees of federal instrumentalities and/or federal charters such as Amtrak and the American Red Cross.	Employees of federal credit unions while performing credit union business.	State government employees on official business.	Photocopy of the Insurance Company Calling Card.	Employees of insurance companies while performing insurance related business.	Any officer or employee of a foreign government who is exempt by reason of express provision of federal law or international law.	Photocopy of the Diplomatic Tax Exemption Card (front and back)
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stays. See the Transient Occupancy Tax Exemption Claim Form below.

Retail businesses that remit the 1.5% TBID assessment on a monthly basis may have sales that are not subject to collection. Generally, if sales tax is not collected on the product or sale, the TBID is not applicable. Examples of products exempt from TBID are listed on the TBID Retail Monthly Return Form

MONTHLY RETURN FOR TBID RETAIL		FOR OFFICE USE ONLY - DATE STAMP HERE
<div> <p>Return Month: _____</p> <p>Year: _____</p> <p style="text-align: center;">Town of Mammoth Lakes P.O. BOX 1609, MAMMOTH LAKES, CA 93546 760-965-3660</p> <p>Business Tax Certificate Number: _____</p> </div>		<p>Postmark Date _____</p> <p>Check No. _____</p> <p>Amount _____</p> <p>Receipt _____ Entry _____</p>
<p>Business Name _____</p> <p>Mailing Street _____</p> <p>City, State, Zip Code _____</p>		
<p>Returns and payments must be postmarked on or before the twentieth day after the close of each month. If the due date of the 20th falls on Saturday, Sunday, or a holiday, the next business day becomes the due date. You are still required to file a Monthly Return on months with zero gross revenues.</p>		
TOURISM BUSINESS IMPROVEMENT DISTRICT (TBID) RETURN FORM FOR RETAIL TYPE 1		
1. Total Gross Revenues Charged <i>Gross Revenue shall not include Federal, State or Local Taxes collected.</i>	\$ _____	
2. Total Exempt Gross Revenues <i>Gas, propane, fishing licenses, service charges, non-taxable food items (Must provide documentation, such as a sales summary. You may attach the documentation to this Return or you may email the documentation to documents@townofmammothlakes.ca.gov. If emailed, you must include your Business Tax Certificate number and the Return period (mm/yy)).</i>	\$ _____	
3. Total Gross Revenues <i>Subtract Line 2 from Line 1</i>	\$ _____	
4. Calculate 1.5% TBID <i>1.5% of Line 3</i>	\$ _____	
5. Penalty 1-30 Days Late <i>15% of Line 4 or \$10.00, whichever is greater</i>	\$ _____	
6. Penalty 31+ Days Late <i>Additional 15% of Line 4 or \$10.00, whichever is greater</i>	\$ _____	
7. Interest (only applicable to delinquent payments) <i>0.5% of Line 4 times the number of months and partial months delinquent</i>	\$ _____	
8. Total Amount of TBID, Penalties, and Interest Due <i>Add Lines 4 through 7</i>	\$ _____	
Please make check payable to the Town of Mammoth Lakes and return with this form to P.O. Box 1609, Mammoth Lakes, CA 93546		
I declare under penalty of perjury that the information in this return has been examined by me for accuracy and to the best of my knowledge and belief is a true, correct, and complete statement of the revenues charged. (Certification pursuant to Section 2015.5 of the Civil Code of Procedures.)		
Signature _____ Date _____	Title _____ Phone _____	
Finance Department - P.O. Box 1609 - Mammoth Lakes, CA 93546		

Monthly returns are considered incomplete without the proper exemption documentation and are subject to penalties and interest as a delinquent submission. Exemption documentation must be submitted with a paper return or through the online payment center, Xpressbillpay.com. To submit exemption documentation for approval in advance of monthly return please email to documents@townofmammothlakes.ca.gov.

If you have questions about TOT and TBID exemptions, please contact the Finance Department at 760 965 3660.

Public Service Announcements

Leash Your Dog – It's The Law

The Mammoth Lakes Police Department would like to remind citizens that the Town of Mammoth Lakes has several ordinances to keep their animals and the public safe. The Mammoth Lakes Police Department has responded to an increasing number of dog-related incidents and may issue citations for dog owners in violation of the following ordinances:

MLMC: 6.12.010 License (Required) – *If you live within the Town of Mammoth Lakes limits the owner of any dog over the age of six months shall procure a town dog license and pay thereafter an annual license fee for each dog.*

MLMC: 6.12.210 Dog at large - *It is unlawful for any person owning, harboring, or having the care, custody or possession of any dog within the town limits of Mammoth Lakes to allow such dog to run at large. All such dogs shall be kept securely fastened by a chain, rope or leash unless securely confined within private property legally controlled by the person in possession of the dog. Further, any dog off the premises of its owner, or the person charged with the care, custody or possession of the dog, shall be presumed to be at large unless it is securely fastened to a rope, chain or leash not exceeding six feet in length and is under the immediate physical control of a competent person.*

Pet ownership comes with the responsibility of humane care and management of their animal, along with a legal obligation as well. A dog owner is liable for a victim's injuries if their dog bites and injures the victim. These ordinances also apply at Town parks and facilities. Additional ordinances regulating the responsibilities of pet owners can be found in the Town of Mammoth Lakes Municipal Code (https://library.municode.com/ca/mammoth_lakes/_codes/code_of_ordinances).

When To Make A Bear Call

DO NOT CALL:

- Bear walking through your property or neighborhood
- Bear in a tree

OPTIONAL NON-EMERGENCY - call Wildlife Expert Steve Searles at (760) 934-2327:

- Bear on porch or deck
- Bear in unoccupied vehicle
- Bear making regular visits to property or under deck or house

EMERGENCY - CALL 911:

- Bear inside any building or home
- Bear seen trying to open window or door of occupied dwelling
- Bear in confined space with human beings
- Bear apparently confronting human beings

Transient Occupancy Tax (TOT) Frequently Asked Questions

Some of the most frequently asked questions about legal rentals and Transient Occupancy Tax (TOT) are:

What is a transient rental?

A transient rental is any unit that is occupied for the purpose of sleeping, lodging, or similar reasons for a period of 30 consecutive days or less in exchange for a fee or similar consideration.

Can I rent my unit as a transient rental?

Only some zones within the Town of Mammoth Lakes permit transient rentals. The following zones permit transient rentals:

- RMF-2 (Residential Multi-family 2)
- CL (Commercial Lodging)
- CG Commercial General)
- R (Resort, including master plan areas)
- SP (Specific Plan, including North Village and Clearwater)

This list is intended as a guide only. Although the above zones permit transient use generally, other regulations, such as those found in master plans, CC&Rs, or project conditions of approval may prohibit transient rental within a particular development. Generally, transient rental of single family homes is prohibited. A zoning map can be found on the Town's website.

What is transient occupancy tax (TOT)?

Transient occupancy tax, or TOT, is a 13% tax that is charged "for the privilege of occupancy of any transient occupancy facility." The tax is required to be paid to the operator of the transient occupancy facility at the time the rent is paid. It is the operator's responsibility to remit the TOT to the Town.

Do I need to pay TOT?

If you are renting your unit as a transient rental, even if it is only for one weekend a year, you need to pay TOT. This includes single-family homes and other units that are not permitted to rent nightly, but may be doing so illegally. TOT shall be remitted for each night the unit is rented.

Do I need a business tax certificate?

Yes, if you are renting your unit on a transient basis.

Do I need a transient occupancy tax certificate?

Yes. You are required to purchase a transient occupancy certificate for each rental unit to post in your transient rental property. This is included as part of Schedule E or F in the business tax certificate application.

What is the difference between a business tax certificate and a transient occupancy tax certificate?

Business tax is an annual tax and is required for all business activity. The transient occupancy tax certificate is a one-time purchase that is non-transferable. This certificate is required to be posted in your transient rental unit.

Do I need a business tax certificate if all of my rentals are handled through a reservation company?

If all of your rentals are handled through a reservation company, most reservation companies will purchase the transient occupancy tax certificate and collect and remit the TOT to the Town. You may wish to check with your reservation company to confirm that this is being taken care of. If you rent your unit by owner in addition to renting with a property management company, you are also required to obtain a separate business tax certificate and transient occupancy tax certificate.

How do I apply for a business tax certificate?

The Town's website contains information regarding business tax certificates, including an application for a business tax certificate: <http://www.ci.mammoth-lakes.ca.us/index.aspx?NID=182>. Transient Rentals fall under schedule F for condominium rentals and schedule E for hotels, motels, lodges, and campgrounds. This application can be mailed back to the Town, or submitted in person. The total cost for one unit is \$118.00 (\$65.00 application fee, \$5.00 planning review fee, \$25.00 fee to rent one unit, \$23.00 TOT certificate fee). Additional costs apply for

additional units. Business tax certificates are required on or before the first day business commences; penalties will apply for late filings. If you have additional questions regarding this process please contact the Finance Department at (760) 934-8989 ext. 273.

Do I have a business tax certificate?

To find out if you have a valid business tax certificate on file, please contact the Finance Department at (760) 934-8989 ext. 273 or your property management company.

What is illegal rental activity?

Illegal rental activity is any rental activity that is not consistent with the Town's Zoning Ordinance, or any rental activity that is not compliant with the Transient Occupancy Tax Ordinance. This can include transient rental of units located in zones that prohibit transient rentals. It can also include transient rentals in a zone where it is permitted, but when the TOT is not remitted to the Town.

How can I report illegal rental activity?

If you suspect illegal rental activity, you may submit an anonymous tip via the Town's TOT hotline at (760) 934-8989 ext. 275 or on the Town's website via the Transient Occupancy Tax information page. Please include any information that you have that would substantiate the claim, along with the property address and owner's name if you have it. You may also email tot@ci.mammoth-lakes.ca.us. Note that emails are not anonymous, however, staff will do its best to keep your information private.

Questions & Anonymous TOT Hotline

If you have questions about TOT enforcement, or if you would like to report suspicious activity or rental advertisements please contact our anonymous hotline. The Town will follow-up on any reports submitted. The Hot Line Number is (760) 934-8989 ext. 275 or email your information to: TOT@ci.mammoth-lakes.ca.us.

Register for CodeRED

Residents of Mono County can register their cell phones to receive emergency CodeRED (reverse 911) alerts from Mono County. This is a county public service available to all Mono County residents so please tell your friends and neighbors in Mono County that they can register for this service. CodeRED announcements are for personal notification and will not replace CERT CAHAN notification. Here is how to sign register/sign up using the INTERNET:

- Go to monosheriff.org
- Scroll down left side panel to CodeRED community notification system;
- Click on it and follow directions.

Town Outdoor Lighting Ordinance

In 2003, the Town adopted Exterior Lighting Ordinance 17.36.030 to eliminate light pollution and preserve views of our starry skies. The outdoor lighting ordinance was adopted to encourage residents to administer a lighting system that not only promotes public safety and night-time ambiance but to maximize energy conservation. To eliminate glare and light trespass into neighboring properties and roadways, the outdoor lighting fixtures on your property should be shielded and re-

directed to shine downward or changed out to a lower wattage. More information about responsible lighting can be found at www.crlaction.org.